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CYBERNET SYSTEM USA, INC

CYBERNET RESTAURANT POS SOFTWARE MANUAL

Version 5.8.27.1

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Start up



When you start up the Cybernet restaurant program, you will see screen shown in fig 1.

- 1. Press start to start the program.
- 2. Press exit to exit out to desk top
- 3. This button is showing the Store number and Station number of the merchant.
- 4. System: system button is for Cybernet System use only.

Log on

Logon User List	CybernetSyste	em Mo. Cyberne	et Restaurant Vi	ersion No.5.8.21	I.1 POS Softwa	re CA xxxx-xx
						Return
	\$	3	\$	2	\$	٥
۵.	8	3	8	2	8	2
۵.	8	3	8	2	\$	2
2	8	3	8	3	8	2
2	8	3	8	2	\$	2
2	8	2	8	2	.€	2

Fig 2

When you press Start button from the main start up screen it will then go to log on user list screen shown in fig 2.

Chose your ID icon and press to log on. By default, only Admin account is enabled. You will see more user ID icon when you add more users (Employees)



Fig 3

When you Press the ID icon from Log on User List screen it will ask for the password for the user you chose. Please enter password for the user you chose to log on with.



Fig 4

1. Dine In

Press this button to enter Dine in Program mode

2. Take out

Press this button to enter Take out Program mode

3. Fast food

Press this button and enter proper password to enter Fast Food sales mode (Frozen Yogurt store is set up to be fast food store)



- A. View Current Time and Sales mode from top header of the program
- **B.** Press Customer look up to find member information from database. Customer card must be scanned to look up from database. Press Point to scan customer card.
 - Press Point then scan membership card.

Fig 6



Card scan screen.



Custom Custom Comme		ition 123450	57	•	lame	13		_					Retur
_	Edit	_	L	Tran H	listory	Τ	Loya	lty His	tory	Delh	iery A	ddress	
	Name	1		T	-	_	_						
R	hone No	() -		Ð	1No				Cellulor	() -			
	Address	-			-			-	Unit No		_	_	
	City	-	_					-	State/Zip		_	_	
	Grade		_		8	irth Date	11	0.0	(אין בבואי	-		-	
1	ommont	-	_			0001000	11	10.0	365320		_		
102	EMail		_	_	_	_	_	-					
		-		5000		_	_	_					
	Dealer	SELE	CT Dea	sler				-					
				Save	1	Delete							
٩	w	E	R	т	Y	U	1	0	р	7	8	9	
A	s	D	F	G	н	J	к	L	4	4	5	6	
z	x	с	v	в	N	м	1	1	Enter	1	2	3	
					Space			r		+	0	CLEAR	

Customer look up screen.

- You can edit Customer Info from Edit tab
- You can view transaction, loyalty history and delivery address by press its tab.

If you are Issuing new card, New card issue screen will pop up to enter new membership information.

Fig 8 17:02 Customer Lookup 1234567 WAFFL \$0.55 SNAC v card? 0.00 Yes No \$0.00 View Gift Balance Delivery Order Issue Gift Here To Go Phone Order Qty Delete M Cancel Modifi Fast Discour Ticket Print View Past TRs Print this Tran. Minus Manager Return View Saved TRs Void Men Reprint Last Order Save Order

Click Yes To Issue New card.



Enter New customer Information. You may edit this information later in Customer look up>Edit.

- **C.** Quick view for customer name and point earned.
- **D.** Quick view for Server information and order number.
- E. Menu item navigate button.
- F. Category Button. You may toggle between categories by pressing categories.

Fig 10 and 11 shows example of switching category to find Menu items under category. You may customize and create categories for different menus.

* (Please refer to Back office>Menu and visual management for creating custom category).

Fig 10

17:09									
LU Code/Ba	rcode	Customer Lookup	1234			Point Serve \$0.00		NA ServiceFee	t 💐
YDGURT	Q	10	CU	FROZEN YOQURT \$0.39	WAFFLE \$0.55		Iten	Price	Qty Stat
	2		Z	ero the Scale		Sut		TAX 0.00	Total \$0.00
View Gift Balance	Issue Gift	Here	z To Go	ero the Scale	Delivery Order	Sut		0.00	
	Issue Gift Ticket Print	Here View Past TRs		Phone			0.00	0.00	\$0.00



Yogurt Category.



- G. Menu Item Button. Chose Menu to be sold and press menu item. You may customize and create your menu item. (Please refer to Back office> Menu and visual management for creating custom Menu Items).
- H. Menu Item List. View Menu item list to be paid.
- I. View Item weight on the scale. (This mode is enabled when you use Fast food mode for Frozen Yogurt Store).
- J. Zero Scale Button. Press this button to tare and reset your scale to Zero. (This button in enabled when you use Fast Food mode for Frozen Yogurt Store. Please refer to back office>Menu and visual management).
- **K. Price summary window**. View Sub-total, tax amount and total amount in this window.
- L. View Gift balance button. Press Gift balance button to view gift Balance.

Fig 12

17:39	FastFood	Station#:01-6		Cyberneti	lystem Med. No	Cybernet PC			2 CA x111-10
LU Code/Bar	code de	Dustomer Lookup	Point	Harter		and Server	Oider a co	NA	
YOGURT	N.1.1		an the Barcode		~		Rea	Pice	Oty Statu
SNACK			SCAN the Gift	tcard		BankS	pane		
	Q		7	8	9	Cle	ar		
1	_	1	4	5	6			'AX	Total
			1	2	3		d	.00	\$0.00
View Gift Balance	Issue Gift	Horo	Return	0	Enter		. м	Cancel	Modifier
Fast Discount	Ticket Print	View Par TRs	tran.						
Return	View Saved TRs	Void Menu	Void Order	Reprint Last Order	Save Order	Hulli Payment	Debit Payment	Credit Payment	Cash Payment

Press view Gift balance and scan the card

Fig 13

	a raterood	Station#.01-6		CybernetS	ystem Mod. No	Cybernet PC	S Software Ve		12 CA XXXX-B
LU Code/Ba	rcode	Customer Lookup	Point	Name:		and Serve	Color Sec	NA	8 3
YOGURT	N.L	1		der.	6	Π	lies	Price	Oly State
SNACK	5	J	Your avail	lable balan	ce is \$10.00				
	100	1							
1		145			ОК				
é	-				ОК			AX 00	Total \$0.00
View Gift Balance	Issue Gift	Hore	To Go	Phone Order	OK Delivery Order	Qty		00	
View Gift Balance Fast Discount	Issue Gift Ticket Print	Hore View Past TRS	To Go Print this Tran.		Delivery	Qty	0.00 0	00	\$0.00

View the balance and press ok







Press Scan Gift Card and Scan new Gift card





Fig 17

Fig 15



Finish Transaction.

*Gift Cards are not activated until the transaction is finished (Paid).

- **N. Delete Menu.** Navigate menu items in **H** window with arrows in **E** and press Delete menu button to delete items. You must enter password with proper privilege to delete items.
- **O.** Cancel Order. Press Cancel order to void entire menu items in H window. You must enter password with proper privilege to cancel order.
- P. Fast Discount. Press Fast Discount to apply instant discount to the order. You may preset the discount amount by percentage (Please refer to Back office>Set up>Store Setup
- **Q.** Ticket print. Press this button to toggle through ticket print option.
- **R.** View Past TRs. Press this button to view past transactions of current Cashier.

11:18	Fast Food	Station	1:01-6				rnetSystem Mo	d. No. Cyb	ernet POS	5 Softwar	e Version	No.5.8	8.27.1 CA	XXXX-X
LU Code/Bar	ode	Custom Looku		Po	oint	Name		Point	Server	Order	# Service	Fee	-	4
YOGURT	0		FROZ	:0.39		P DEDUC	50	FFLE 1.55	5	Item		Pric	ce Qty	Status
	C				Туре	Status	Recpt	Time	Amt	Cash	Credit	-	Ret	um
-	-	4	1	-	Sale	Open	5 WAFFLE	11:17	\$1.21 \$0.55	\$0.00	\$0.00			
Weight :		1	3				WAFFLE		\$0.55					
			4	С	Sale	Paid	4	11:11	\$0.00	\$0.00	\$0.00			
		_	5				18% Discount		\$0.00					
View Gift Balance	Issue Gift	н	6				10% Discount		\$0.00			-		
			7	Е	Sale	Void	3	11:07	\$0.60	\$0.00	\$0.00			
Fast Discount	Ticket Print	View T	8				WAFFLE		\$0.55					
+	View Saved TRs	Void	9	п	Sale	Void	2	11:07	\$18.60	\$0.00	\$0.00			
Return	ourou mus		•											

Use this function to bring up past transaction for receipt reprint or bring up unpaid, saved bill. Notice the order in Red letter is the saved bill or unpaid bill.

- **S. Print This transaction**. Press this transaction button to reprint receipt for order selected in View Past Transaction mode in R. Only paid transactions are eligible for receipt reprint.
- **T. Manager.** Press this button to enter manager function mode. In manager function, you may give discount , exempt tax and change price. You must enter password with manager privilege to enter this mode.

11:24	FastFood	Station#:01-6		CybernetS	ystem Mod. No	. Cybern	net PC	S Software Ve	rsion No.5.8.2	7.1 CA xxxx-xx
PLU Code/Ba	rcode	Customer Lookup	Point	Name		Point	Serve	r Order#S	ServiceFee NA	e 🦻
YOGURT			N Yogurt		WAFFLE \$0.55			Item FFLE FFLE	Price 0.5 0.5	
	3		Tax1		t CAll Tax Exempt					
	C		d _{Item} Discou	nt evolume	e Reopen					
6		F	Price		g _{Close}					
Weight :]		Sub		AX .11	Total
in origine .								1.10 0		\$1.21
View Gift Balance	Issue Gift	Here	To Go	Phone Order	Delivery Order	Qt	у	Delete M	Cancel	Modifier
Fast Discount	Ticket Print	View Past TRs	Print this Tran.	Minus	Manager	Mul	Iti	Debit	Credit	Cash
Return	View Saved TRs	Void Menu	Void Order	Reprint Last Order	Save Order	Paym	nent	Payment	Payment	Payment

- a. Press tax1 exempt to give tax1(refer to Back office>Setup>Store management) exempt discount
- Press tax2 exempt to give tax2(refer to Back office>Setup>Store management)
 Exempt discount
- c. Press all tax Exempt to give tax exempt for all applicable tax.
- d. Highlight item from menu item window and press item discount to give discount to specific item.

Fig 20											
11:33	FastFood	Station#:01-6		CybernetSys	tem Mod. No. Cyl	ernet POS	Software	Version N	lo.5.8.27.1	CA x	xxx-x>
PLU Code/Bar	rcode	Customer Lookup	Point	Name	Point	Server	Order #	ServiceF NA	•	2	3
YOGURT	No.	FROZE	N Yogurt		WAFFLE	WAF			Price 0.55 0.55	Qiy 1	Status *Norm
	5		0.39 Tax1 Exemp		\$0.55 All Tax Exempt						
	e		ltem Discou DISCOUN		Reopen						
4	1	E	2					Rei	turn		
Weight :			SUB 1	OTAL	\$0.55	_				Т	otal
			DISC	OUNT RATE(%)		1	0%	15%	20%	1.2	21
			DISC	OUNT AMOUNT			%	40%	50%		
View Gift Balance	Issue Gift	Here					ו	1078	5078	٩od	ifier
Fast Discount	Ticket Print	View Past TRs	Р		ок					Cas	sh
Return	View Saved TRs	Void Menu	Void Order	Last Order	Save Order						nent

Enter discount rate or discount amount for item, you may also use preset discount key to apply discount, then press OK.

- e. Press volume discount to apply discount for volume purchasing. Same rule applies for discount procedure.
- f. Highlight item from item window and press price to change price for the item.
- g. Press Close to exit to sales screen.

*You may also remove discount by selecting discount menu from menu item window and pressing Delete M button.

- U. Payment Button. Press appropriate button to select payment options.
 - Multi payment

In multi payment, you may chose to accept different types of payment methods. You may also split the payments into several different methods. Gift card payments and Reward card payments are also done in Multi payment mode.



- a. View current sales amount
- **b.** View tip amount applied to current transaction
- **c.** View total Due amount.
- d. View Paid amount
- e. View balance amount.
- **f.** View order details
- g. Press Cash button and enter cash tendered amount.
- h. Press Visa Button to receive visa card and enter amount to be charged.
- i. Press Master button to receive master card and enter amount to be charged.

- j. Press Amex button to receive American express card and enter amount to be charged.
- **k.** Press debit button to receive debit card and enter amount to be charged.
- I. Press check button to receive check payment
- **m.** Press Gift button to receive Gift card payment and enter amount to be charged.
- **n.** Press Reward button to receive Membership reward card payment and enter amount to be charged.
- **o.** Press other card to receive other payment cards.
- **p.** Press others to receive other payment methods.
- **q.** Press clear to reset the payment (When pressed, it will void credit card charged).
- r. Press Tip to enter tip amount (only applies for credit card payments)
- s. Press Return to exit to sales screen.
 - Credit Payment.

Press credit card payment to receive credit card payments. Stores that are set up for small tickets for credit card charges, uses credit card payment for debit cards as well.

Fig 2	2									
12:45	FastFo	od Station#:01-6		Cybernet	System Mod.	No. Cyber	net POS	Software Versio	n No.5.8.27	.1 CA xxxx-xx
PLU Code/Ba	rcode	Customer	Point	Name		Point	Server	Order# Serv	iceFee	
		OCX Mode							<u>`</u>	
YOGURT									Price 0.5	Qty Status 5 1 Norm
Todorti	N 1		:	Sale				Return		
SNACK		Card Number								
	~	Issue Name		м				Swipe Card from Pinpad		
		Member Name								
	~	Expire Date		(mmyy)				Process		
		Actual Tip Amt	\$0.00	Expected	Tip					
6		Sale Amount		\$0.60				Clear		
		Order Number	-	ZIP Code						Total
Weight :		Server ID		Street						Tota
		TroutD		CVV						\$0.60
15 010										
View Gift Balance	Issue (Result Auth No							ancel	Modifier
Fast	The set of	Reference								
Discount	Ticket P	TroutD							Credit	Cash
-	View Saved	AVS Result		CVV Res	ult				ayment	Payment
Return										

Swipe credit card and press process to charge credit card.

Fig 23									
12:48 PLU Code/Ba		Station#:01-6 Customer Lookup	Point	CybernetS Name		,	POS Software Ve ver Order# S	NA	CA XXXX-
YOGURT SNACK	·		IN Yogurt 0.39 OUNT		WAFFLE \$0.55		Item WAFFLE	Price 0.5	Qty Stai 5 1 NK
	2				\$0).(00		
Weight :			5	RETURN TO S	ALE SCREEN	1		∿ × 05	Total
View Gift Balance	Issue Gift	Here	To Go	Phone Order	Delivery Order	Qty	Delete M	Cancel	Modifie
Fast Discount	Ticket Print	View Past TRs	Print this Tran.	Minus	Manager	Multi	Debit	Credit	Cash
Return	View Saved TRs	Void Menu	Void Order	Reprint Last Order	Save Order	Paymen	Payment	Payment	Paymen

When credit card transaction is captured properly, you will see fig 23.

- **Cash Payment.** Press Cash payment when receiving payment in cash.



You may enter specific amount received or you may enter short cut amount button.



It will display Change amount.

- V. Return. Press return to exit to main screen.
- W. View Saved TRs. Press View Saved TRs button to view transactions that are saved ONLY. It will only display unfinished transactions that are saved. Keep in mind that you must resolve all the unfinished transaction in order to close your batch and this is where you would resolve the unfinished transaction.



Locate the saved transaction that you would like to reopen.



Notice that the Void Menu and Void Order buttons are activated. You may resolve by finishing the transaction, voiding the menu or voiding the order.

- **X. Reprint Last Order.** Press Reprint Last Order button to reprint most recently finished transaction only.
- Y. Save Order. Press this button to save current transaction without finishing (paying) the transaction. This function is used to temporarily hold the transaction for customer request. However, it must be cleared before your batch is closed.

4. Kitchen

Press this button to enter Kitchen Kiosk mode

5. Start of the day

Press this button and select the date to start the batch for the day.

In order to start the day and start sales, You must open Batch for the store and cashier for each station. Diag. 1

Ba	atch
cashier	cashier

Diagram 1 show the example of the store with 2 stations. Batch will record the total sales amount of the entire store (in this case two cashiers). Cashier will record the total sales amount of its own sales. In order for you to open the cashier, you must first open the Batch of the day.



Fig 28

Press start of the day and enter the password. Fig 5 will show on the display. Press the date that you would like to open the batch for.

6. Cashier Open

When you open a batch in a certain station, Cashier opens automatically for that particular station. Press Open cashier button in order to open new cashier.



Press Cashier Open and enter the password. Fig 6 will show on the screen. Press Open a New cashier to open. It also opens the drawer to check the start money for the station.

7. Cashier close

When you have to close the cashier for a station, press this button. You may open the cashier again by press Cashier Open button. Cashier summary for that particular shift will be recorded and printed when you close cashier. Press Cashier close button and enter password. Press ok to close the cashier. (Even if you close the cashier, batch for the day is still open. Cashier open close is often used for multi shift environment)

8. End of Day

Press this button to close the batch of the day. All of the cashier must be closed in order to close the batch. Batch summary for the day will be recorded and printed when you close the batch.

9. Order management

Press this button to enter order management mode. In order management you may view and recall closed transactions. Fig 30

AI	l	M	lain Biz		TakeOut	K	Ciosk	Onlin	e [Drive through	C Return
	Г	Check /	MI				Tota	I Amt:	\$42.88		09082
Order #	Chked	Time	Туре	Table #	Server	Status	Void Reason	S.B	Amt	Tip 🔺	Change
7	Γ	10:04	FastFood		ADMIN	Paid			7.97	0.00	Batch
6		10:03	FastFood		ADMIN	Paid			8.98	0.00	IE T
5		10:03	FastFood		ADMIN	Paid			4.74	0.00	View Orde
4	Γ	10:03	FastFood		ADMIN	Paid			5.58	0.00	
3		10:03	FastFood		ADMIN	Paid			3.60	0.00	Refresh
2		10:03	FastFood		ADMIN	Paid			5.58	0.00	G Renrint
1	Г	10:03	FastFood		ADMIN	Paid			6.43	0.00	Reprint Receipt
											View DV
											H Print Bil

- A. You may view transactions for different sales modes by pressing desired tab.
- B. You may view details by transactions.
- C. Press Return button to exit out to Main screen
- D. Press Change batch button and enter the date to change the date of the transaction batch
- E. Highlight transaction and press View order to bring up the transaction to sales screen
- F. Press refresh to update the list.
- G. Highlight transaction and press Reprint Receipt to Reprint the receipt of the transaction
- H. Highlight transaction and press Print Bill to Reprint the Bill

10. Tip Management

Press this button to enter Tip management mode. In tip management you can Calculate and summarize tip amount to be deducted from total sales.

Batch	WO TI		My O		Cybernet Re	s Batch			nent Ty			Cashier	G 🦱
			<i>1</i> 1								8		Retur
Order #	Table #	Server	Туре	Card #	AuthoTyp	Amt	Тір	Total	Approva	TroutID	Ref#	-	H
7		ADMIN	Cash			7.97	0.00	7.97					Chang Batcl
6		ADMIN	Cash	-		8.98	0.00	8.98					
5		ADMIN	Cash	-		4.74	0.00	4.74					Adjust
4		ADMIN	Cash			5.58	0.00	5.58					
3		ADMIN	Cash	840		3.60	0.00	3.60					View Or
2		ADMIN	Cash			5.58	0.00	5.58					
1		ADMIN	Cash	-		6.43	0.00	6.43					Kerint Sei
													Summa
				SUM=		42.88	0.00	42.88					
												-	
												-	
												-	
												-	
												-	
		-											

Fig 31

- A. Press Batch W/O Tip to batch without summarizing Tip
- B. Press My order to view transaction by server
- C. Press This batch to view transaction in This current Batch
- D. Press By Payment Type tab to view transaction by credit card type
- E. Press This Cashier to view transaction on the cashier station that you are viewing
- F. View transactions details
- G. Press Return to exit out to main screen
- H. Press Change Batch to change batch date
- I. Highlight transaction and Press adjust tip to deducted tip amount from total amount
- J. Highlight transaction and Press View order to view order in sales screen
- K. Press Print server summary to print out summarized tip total for the server.

11. Audit

Press Audit button and enter password to enter audit mode. In audit mode, you may view void order, void menu and price changed for the transactions.



	V	oid O	rder		B	Void	Menu		Pric	e Chan	ge	Return
)	Order #	Chke	Time	Туре	Table #	Server	Status	Bill Printed	Reason	Amt	Tip -	090826
1	7	Γ	10:04			ADMIN	Void	N	Customer Cancella	7.97	0.00	F
2												Change Batc
3												G
4												View Order
5												Tion oradi
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20											-	

- A. Press Void order tab to view orders voided by server
- B. Press Void Menu tab to view individually voided menu
- C. Press Price change tab to view price changed by server or manager
- D. View details of void or changed transactions
- E. Press Return to exit to main screen
- F. Press Change batch to change batch date
- G. Press View order to bring the transaction in sales screen

12.Customer

Press this button to enter Customer management mode. In customer mode you may create, modify and delete customer information. You may also view and manage membership information as well as the loyalty points.



- A. Press today to view customer created Today
- B. Press All to view all the customers in the database
- C. Press Refresh to update the list
- D. Press Scan Card No to scan membership card to recall customer information
- E. View Customer number in this window
- F. Press Return to exit out to main screen
- G. View customer information in this window
- H. Press edit tab to create and modify customer information.
- I. Press Trans History to view items purchased by the customer
- J. Press Loyalty history to view membership points earned and used by the customer
- K. Press keyboard to use on-screen keyboard
- L. Press print point to print out point summary
- M. View and enter customer information in this section
- N. Press New Customer to create customer database. Adjust and press update to change customer information. Press Delete to delete customer from database.

13. Cashier

Press this button to enter Cashier Management mode. In Cashier, you may view transaction summary up to current transaction. You may also check the cash count in the cash drawer.

Fig 34



- A. View quick summary by cashier
- B. Press Return to exit out to main screen
- C. Highlight cashier summary and press print to reprint cashier summary
- D. Press summary tab to view detailed cashier summary of currently opened.
- E. Press Final Money tab to use Money count function

	IIER		Cybern	etSyster	n Mo. Cyb	ernet Resta	aurant Ver	sion No.5.8	.21.1 POS	S Softwar	e CA xxx	K-XX				
	Term#	Batch#	Cashier #	CLERK	Status	Start	+ NET	= EXPECTED	- FINAL	= Diff.	Tip	S.TIME	E.TIME	Note	-	Return
1 0	01-1	090826	02	ADMIN	OPEN	200.00	32.12	232.12	0.00	0.00	0.00	10:03				Ketum
2 0	01-1	090826	01	ADMIN	CLOSE	200.00	0.00	200.00	200.00	0.00	0.00	09:49	09:49			D • •
3 (01-1	090825	01	System	CLOSE	200.00	0.00	200.00	200.00	0.00	0.00	10:11	09:37			Print
4																
5																
6																
7																
в															•	
	5	SUMMA	RY	<u> </u>	FIN	AL MONE	Y	c	LOSING		TR					
	\$100 \$50 \$20 \$10 \$10 \$10 \$5				10	N \$2 (cent) (cent) (cent) (cent)				Each Moo		otal O \$0 Next	.00			

- a. Count cash count and enter bill qty
- b. Count coin count and enter coin qty
- c. Press to toggle between each mode (each mode enables you to count each bill)
- d. Press to toggle between total only mode (total mode only counts total amount in the cash drawer)
- e. Press next to go to closing tab.
- F. Press Closing tab to view closing money count

2	HIER		Cybern	etSystem	n Mo. Cyb	ernet Resta	aurant Vers	sion No.5.8	.21.1 POS	Software	CA xxx	X-XX				
	Term#	Batch#	Cashier	CLERK	Status	Start	+ NET	= EXPECTED	- FINAL	= Diff.	Tip	S.TIME	E.TIME	Note	-	_
	01-1	090826	02	ADMIN	OPEN	200.00	32.12	232.12	0.00	0.00	0.00	10:03	:			Return
	01-1	090826	01	ADMIN	CLOSE	200.00	0.00	200.00	200.00	0.00	0.00	09:49	09:49		- 11	a comme
	01-1	090825	01	System	CLOSE	200.00	0.00	200.00	200.00	0.00	0.00	10:11	09:37			Print
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						Start		200.00	Differ			\$0.0	0			
I		nal		\$0.00	-	Cash Sale	:	\$32.12	Not	te						
	1.1	iai		\$0.00		pected	\$2	232.12		Close a	Cashier					
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- a. View Final money amount in cash drawer
- b. View Start, Net cash sales and expected cash amount in cash drawer
- c. View and enter balance difference and press note to enter reason. Press close cashier to close cashier
- G. Press Transaction Review tab to view detailed transaction history by cashier

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 | = Diff. | Tip
 | S.TIME | E.TIME | Note 📤 |
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| 01-1 0 | 190826 | 02 | ADMIN
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 | | | 0.00 | 6.43 | 6.43
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Cash	View Cashier# Final Open Cashier# Properties Final Cashier# Properties Final Cashier# Cashier# Properties Final Cashier# Type Tip Amt Cash Credit Debit Check Cashier#

- H. In summary tab, you may view sale summary up to most current transaction in sale summary section.
- I. In summary tab, you may view Payment details up to most current transaction in payment summary section.

14. Batch

Press this button to enter Batch Management mode. In batch section you may view batch details, cashier details and transaction details as well as payment summary and reprinting batch and cashier summary.

ATC	н	U)	bernetSyst	em MagCybernet I	restaup	un ven		0.0.21.1	FU3 3	onware C/	~ ~~~ ~~			
	rt Da 5/28/		nd Date 08/27/09	Change	0	pen Ba Only								Return
E	Store#	Batch#	Status	Date Tax1	Tax2	Re	venue	Gross	s (Cash	Credit	Debit	Gift 🔶	Print
1 0	01	090826	OPEN V	/ed 2.86	0.0	00	29.26	3	12.12	32.12	0.00	0.00	0.00	C
2 C 3	01	090825	CLOSE T	Je 0.00	0.1	00	0.00		0.00	0.00	0.00	0.00	0.00	Account Summary
4			SUM=	2.86	0.1	00	29.26	3	12.12	32.12	0.00	0.00	0.00	Payment Summary
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) 1	A		Cashier#	Receipt# 2190826-0001-14	Туре			Tax3 0.00	Sub 5.86		View DV	/R Vie	ew Order	Delete Bato
) 1 2	A	Term#	Cashier#	Receipt# 2190826-0001-14 Waffle Cone	Туре	Tax1	Tax2	10000000000	Sub 5.86 0.55	Amt	View DV Tip	/R Vie Cash	ew Order	Delete Bato
) 1 2 3	A	Term#	Cashier#	Receipt# 2190826-0001-14 Waffle Cone Soda	Туре	Tax1	Tax2	10000000000	Sub 5.86 0.55 0.89	Amt	View DV Tip	/R Vie Cash	ew Order	Delete Bato
) 1 2 3 4	A	Term#	Cashier#	Receipt# 2190826-0001-14 Waffle Cone Soda Iced Coffee	Туре	Tax1	Tax2	10000000000	Sub 5.86 0.55 0.89 2.54	Amt	View DV Tip	/R Vie Cash	ew Order	Delete Bato
) 1 2 3 4 5	A	Term#	Cashier#	Receipt# 2 190826-0001-14 Waffle Cone Soda Iced Coffee Chips	Туре	Tax1	Tax2	10000000000	Sub 5.86 0.55 0.89 2.54 0.99	Amt	View DV Tip	/R Vie Cash	ew Order	Delete Batc
) 1 2 3 4 5 6	A	Term# 01-1	Cashier# 090826-0	Receipt# 2190826-0001-14 Waffle Cone Soda Iced Coffee Chips Water	Type SALE	Tax1 0.57	Tax2 0.00	0.00	Sub 5.86 0.55 0.89 2.54 0.99 0.89	Amt 6.43	View DV Tip 0.00	Cash 6.43	Credit 1	Delete Batc
) 1 2 3 4 5 6 7		Term#	Cashier# 090826-0	Receipt# 2190826-0001-14 Waffle Cone Soda Iced Coffee Chips Water 2190826-0002-13	Type SALE	Tax1	Tax2	10000000000	Sub 5.86 0.55 0.89 2.54 0.99 0.89 5.08	Amt	View DV Tip	/R Vie Cash	ew Order	Delete Bato
) 1 2 3 4 5 6 7 8		Term# 01-1	Cashier# 090826-0	Receipt# 190826-0001-14 Waffle Cone Soda Iced Coffee Chips Water 190826-0002-13 Iced Coffee	Type SALE	Tax1 0.57	Tax2 0.00	0.00	Sub 5.86 0.55 0.89 2.54 0.99 0.89 5.08 2.54	Amt 6.43	View DV Tip 0.00	Cash 6.43	Credit 1	Delete Bato
) 1 2 3 4 5 6 7 8 9		Term# 01-1	Cashier# 090826-0 090826-0	Receipt# 2190826-0001-14 Waffle Cone Soda Iced Coffee Chips Water 2190826-0002-13 Iced Coffee Iced Coffee	Type SALE SALE	Tax1 0.57 0.50	Tax2 0.00	0.00	Sub 5.86 0.55 0.89 2.54 0.99 0.89 5.08 2.54 2.54	Amt 6.43 5.58	View DV Tip 0.00	Cash 6.43 5.58	ew Order Credit • 0.01	Delete Bato
0 1 2 3 4 5 6 7 8		Term# 01-1 01-1	Cashier# 090826-0 090826-0	Receipt# 190826-0001-14 Waffle Cone Soda Iced Coffee Chips Water 190826-0002-13 Iced Coffee	Type SALE SALE	Tax1 0.57	Tax2 0.00	0.00	Sub 5.86 0.55 0.89 2.54 0.99 0.89 5.08 2.54	Amt 6.43	View DV Tip 0.00	Cash 6.43	Credit 1	Delete Batc

- A. Date range of the batch currently showing
- B. Press Change duration button to change range of the batch.
- C. Press open batch only to show batch that are currently open.
- D. Press return button to exit out to main screen
- E. View batch information here.
- F. Highlight batch and press print to reprint batch summary
- G. Highlight batch and press account summary to view accounting summary of the batch
- H. Highlight batch and press payment summary to view payment details of the payments received for a batch selected.
- I. Press Transaction review to view transaction details of the batch selected in E.
- J. Press batch summary tab to view batch summary. In batch summary, you may view sale summary details and payment summary similar to cashier summary but in this case, it shows batch summary (total for the store) information.

-	тсн				. Cybernet R	estaurant	Version No.5	.8.21.1 POS	Software	CA xxxx-xxx			
_	tart Da 05/28/		nd Dat 08/27/		Change Duration		n Batch Only						Return
	Store#	Batch#	Status	Date	Tax1	Tax2	Revenue	Gross	Cash	Credit	Debit	Gift 📥	Print
1	01	090826	OPEN	Wed	2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	
2	01	090825	CLOSE	Tue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Account
3													Summary
4			SUM=		2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	Payment Summary
5					_								Summary
т	ransac	tion Rev	iew	Batch S	ummary	Ca	ashier List	Mer	nu Sale L	ist C	ategory	Sale List	Upload
- 5	Sale Sun	mary			Pavm	ent Summ	arv						
9	Sale Sun	nmary	Cnt	Amount	Paym	ent Summ	iary I	Sale I	Refund Ac	ijust+ Adjus	÷		Delete Bat
5	Sale Sun	Sale	Cnt 6	Amount 32.12	Cash	6	32.12	Sale 32.12	Refund Ac	ljust+ Adjus 0.00 0.0			Delete Bat
		Sale Refund	6 0		Cash Credit	6	I		0.00				Delete Bat
	Adjustm	Sale Refund ent Plus	6 0 0	32.12 0.00 0.00	Cash Credit Debit	6 0 0	32.12 0.00 0.00	32.12 0.00 0.00	0.00 0.00 0.00				Delete Bat
	Adjustm	Sale Refund	6 0	32.12 0.00	Cash Credit Debit Check	3 0 0	32.12 0.00 0.00 0.00	32.12 0.00 0.00 0.00	0.00 0.00 0.00 0.00				Delete Bate
	Adjustm	Sale Refund ent Plus	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gilt	6 0 0 0	32.12 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00				Delete Bat
	Adjustm	Sale Refund ent Plus	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gift Rewa	6 0 0 rds 0	32.12 0.00 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00				Delete Bat
	Adjustm	Sale Refund ent Plus	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gilt	6 0 0 rds 0	32.12 0.00 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.0	0	Total	Delete Bata
	Adjustm	Sale Refund ent Plus	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gift Rewa Coupo	6 0 0 rds 0	32.12 0.00 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.0	0 Tip	Total 0.00	Delete Bate
	Adjustm	Sale Refund ent Plus Paid Out	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gift Rewa Coupo	6 0 0 rds 0 0 0 0 0	32.12 0.00 0.00 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.0	0 Tip 0.00		Delete Bate
	Adjustm	Sale Refund ent Plus Paid Out	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gift Rewa Coupo	6 0 0 rds 0 0 0 0 0	32.12 0.00 0.00 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 Visa	0.00 0.0	0 Tip 0.00 0.00	0.00	Delete Bat
	Adjustm	Sale Refund ent Plus Paid Out	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gift Rewa Coupo	6 0 0 rds 0 0 0 0 0	32.12 0.00 0.00 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.0 at Amt 0 0.00 0 0.00	Tip 0.00 0.00	0.00	Delete Bat
	Adjustm	Sale Refund ent Plus Paid Out	6 0 0	32.12 0.00 0.00	Cash Credit Debit Check Gift Rewa Coupo	6 0 0 rds 0 0 0 0 0	32.12 0.00 0.00 0.00 0.00 0.00 0.00	32.12 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 Visa aster	0.00 0.0 at Amt 0 0.00 0 0.00 0 0.00	Tip 0.00 0.00 0.00	0.00 0.00 0.00	Delete Bat

K. Highlight batch from E window Press Cashier List tab to view details information by cashier.

	art Dat 5/28/			Date 27/09		Change Duration	Open I Or							Return
	Store#	Batch#	¥ St	atus	Date	Tax1	Tax2	Revenue	Gross	Cash	Credit	Debit	Gift 📥	Print
1	01	090826	OP	EN W	/ed	2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	
2	01	090825	CLO	DSE TU	le	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Account Summary
4			su	M=		2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	Payment Summary
; Tr	ansact	ion Re	view	В	atch Su	mmary	Casl	hier List	Men	u Sale Li:	st C	ategory Sa	+ Ile List	Upload
	Term	# Bat	ch#	Cashier≉	CLERK	Status	Start	+ NET CASH	= EXPECTED	- FINAL	= Diff.	Tip	S.*	Delete Bat
1	01-1	0906	26 (02	ADMIN	OPEN	200.00	32.12	232.12	2 0.	0 00	.00 0.0	0 10:0	-
2	01-1	0908	26 0	01	ADMIN	CLOSE	200.00	0.00	200.00	200.	0 00	.00 0.0	0 09:4	
3														
4					_									
5														
6														
7			_										•	

L. Press Menu sale List tab to view details of items sold within selected batch by menu items.

AT	сн	C	ybernetS	ystem Mo	. Cybernet I	Restaurant	Version No.5	.8.21.1 POS	Software (XX-XXXX AC			
	art Dai 5/28/		ind Dat 08/27/		Change Duration		n Batch Only						Return
	Store#	Batch#	Status	Date	Tax1	Tax2	Revenue	Gross	Cash	Credit	Debit	Gift 📥	Print
1	01	090826	OPEN	Wed	2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	
2	01	090825	CLOSE	Tue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Account Summary
3 4			SUM=		2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	Payment
5													Summary
6 T	anoact	ion Rev	iow	Ratab S	ummary) c	ashier List	Ma	nu Sale Li		ategory S		Upload
		Code		Name				ale Sum			utogory o		Delete Batc
	1	00001		e Yogurt (0.00	1	0.00					Delete Datc
	2	00001	Frozne Waffle	Yogurt 1	.25 oz@	0.00	1	0.00				1	
	3	00002	Soda	Cone		0.55	4	3.56					
	5	00004	Water			0.89	4	3.56					
	6	00005	Chips			0.99	4	3.96					
	7	00006	Iced C	offee		2.54	6	15.24					
	8	00007	Hot Co	offee		2.39	1	2.39					
	9	0											
	10							29.26					
	11		_										
	12	-	_										
			_										
	14												
	14 15												
	14 15 16												
	14 15								-				

M. Press Category Sale list to view items sold within selected batch by category.

t Dat	- E						.8.21.1 POS					
/28/		nd Dat 08/27/		Change Duration		n Batch Only						Return
tore#	Batch#	Status	Date	Tax1	Tax2	Revenue	Gross	Cash	Credit	Debit	Gift 📥	Print
	090826	OPEN	Wed	2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	r int
	090825	CLOSE	Tue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Account Summary
		SUM=		2.86	0.00	29.26	32.12	32.12	0.00	0.00	0.00	Payment Summary
nsact	ion Revi	ew	Batch St	ummary	Ca	ishier List	Me	nu Sale Li	st C	ategory S	₊ ale List	Upload
		Catego	ory		Code	SaleQty	Sale Su	im				Delete Batc
				su	M=	0		0.00				
-												
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-												
-												
		090826	090826 OPEN 090825 CLOSE SUM=	090826 OPEN Wed 090825 CLOSE Tue SUM=	090826 OPEN Wed 2.86 090825 CLOSE Tue 0.00 SUM= 2.86 2.86 2.86 saction Review Batch Summary 2.86	090226 OPEN Wed 2.66 0.00 090825 CLOSE Tue 0.00 0.00 SUM= 2.86 0.00 0.00	090226 OPEN Wed 2.86 0.00 29.26 090825 CLOSE Tue 0.00 0.00 0.00 SUM= 2.86 0.00 29.26 0.00 29.26 SUM= 2.86 0.00 29.26 0.00 29.26 Saction Review Batch Summary Cashier List Cashier List	0008260 OPEN Wed 2.86 0.00 29.26 32.12 080825 CLOSE Tue 0.00 0.00 0.00 0.00 SUM= 2.86 0.00 29.26 32.12 1	090226 OPEN Wed 2.86 0.00 29.26 32.12 32.12 090825 CLOSE Tue 0.00 0.00 0.00 0.00 SUM= SUM= 2.86 0.00 29.26 32.12 32.12 saction Review Batch Summary Cashier List Menu Sale List	0908266 OPEN Wed 2.86 0.00 29.26 32.12 32.12 0.00 090825 CLOSE Tue 0.00 0.00 0.00 0.00 0.00 0.00 SUM= 2.86 0.00 29.26 32.12 32.12 0.00 saction Review Batch Summary Cashier List Menu Sale List Image: Color Sale Sum set in the sale Sum	080826 OPEN Wed 2.86 0.00 29.26 32.12 32.12 0.00 0.00 080825 CLOSE Tue 0.00	0900226 OPEN Wed 2.86 0.00 29.26 32.12 32.12 0.00 0.00 0.00 090625 CLOSE Tue 0.00

N. Highlight transaction Item From O window and Press View order button to bring the transaction to sales screen.

O. View Transaction details within batch selected in **E** window.

15. Open Drawer

Press this button to open drawer without transaction. You must enter password with proper privilege in order to open drawer.



If you are withdrawing any amount form the drawer press How much and enter amount. Press why and enter reason why you are opening and extracting bill from cashier using the on-screen keyboard. You must enter reason why in order to proceed open drawer action. After proper procedure, press open drawer to open cash drawer.

16. Gift.

Press this button to enter Password with proper privilege to enter Gift card management mode.



- A. Press date to set date range of the gift card transactions.
- B. Press Scan Card No to scan the card that you would like to look up the information.
- C. Press Return to exit out to main screen.
- D. From Card List tab, Press Visited button to sort Gift Card customer by last visited sort order.
- E. Press Issued button to sort the Gift Card customer by Issued date.
- F. Press All button to show all Gift card customer in the database.
- G. Press Plus balance to sort Gift card customer by balance amount.
- H. View Transaction history and details in this window.
- I. View Gift card customer list in this window.
- J. Press New gift to Issue new gift card from this module.
- K. Highlight gift card and press delete to delete the gift card from database.
- L. Highlight gift card and press print tran list to print out gift card transaction detail.

You may also view Transaction list by pressing Transaction list tab.

Date From: To: 08/26/09 ~ 08/26/09 Card List Transaction List							n Card No	Carc 10353	1 No: 3385					В	etu			
All By by								Tran. List										
Trar		rans.	Ser	vers						Card No	Store	Date	Time	Туре	Amt	Balance	CLERK	Tern #
	Card No	Store	Date	Time	Туре	Amt	Balance	CLI-	1	10353385	01	08/26/09	16:40	Issue	50.00	50.00	ADMIN	1
1		01	08/26/09	11:40		100.00	5.00	ADI	2	10353385	01	08/26/09	16:41	Sale	20.00	30.00	ADMIN	1
2		01	08/26/09	11:48	Issue	500.00	500.00	ADI	3		_							
3		01	08/26/09	15:41		20.00	2.00	ADI	4									
4		01	08/26/09	15:42		7.50	2.75	ADI	5									
5		01	08/26/09	15:42		7.50	3.50	ADI	6									
6		01	08/26/09	15:42		7.50	4.25	ADI	7									
7		01	08/26/09	15:43		21.95	6.45	ADI	8									
8		01	08/26/09	15:44		7.50	7.20	ADI	9									
9		01	08/26/09	15:44		36.36	10.84	ADI	10									
10		01	08/26/09	15:45		36.61	14.50	ADI	11									
11		01	08/26/09	15:45		0.00	7.00	ADI	12		_					-		
12		01	08/26/09	15:46		0.00	0.00	ADI	13									
13		01	08/26/09	15:51		579.48	57.95	ADI	14									
14		01	08/26/09	15:51		0.00	47.95	ADI	15									
15		01	08/26/09	15:51		5.11	48.46	ADI	16									
16		01	08/26/09	16-40	lssue	20.00	20.00						1			Drint	t Tran.	



17.Exit

Press this button to exit from the program.

18.Time card

Press this button to access electronic time card. You may use staff card to check in and check out the time card. The time will be added up and may be used to calculate employee's salary.



- A. Before checking in, please check the date.
- B. Press Employee ID button to bring card scan page.



From above screen, scan your employee card.

- C. To start your time, Press Start Today. (IF Start Today is not pressed, your time will not start and will not be recorded).
- D. To end your time, repeat A,B and Press End Today.(If End today is not pressed, your time will not end)

For Break times, Please use Start today in C and End Today in D function.

19. Change Password.

Press this button to Change your password.



Enter the Password to change

Fig 49						
CybernetSystem Mo	Cybernet Restaurar	at Version No. 5. 8. 21.	1 POS Software CA xoox-			Æ
Start Of Day	Cashier Open	Cashier Close	End Of Day			
Order Mgnt	Tip Mgnt	Audit	ANGE PASSWORD	Steve	Return	
Cashier	Batch	Open Draw	B Old Password			Y
Exit	TimeCard	Change Passy	New Password D ReConfirm			ral 9 Light So Tasty
Cybernet	www.cybernetsystem.co POS Syster	'n	F			
Copyright(c) 2008 Cyl	bernet POS System	P		Jpdate		(rt

- A. Check if the name appearing on this window is correct user for the password entered.
- B. Press Old Password and enter current password
- C. Press New password and Press New password
- D. Press Re-Confirm and enter new password again.
- E. Press Return if you would like to cancel changing password and exit out to main screen.
- F. Press update to change your password.

*Please make sure that the new password is different from old password. We recommend you to change your password periodically.

20. Back office

Press this button to access back office. All of the program configuration and settings specific to the Store environment is done in Back office. In Back office, you are able to view and change everything that is involved in store operation, which is reason why only Administrators and Managers are allowed to access.
Fig 50						
Back Office Home	CybernetSystem Mo	. Cybernet Restaure	nt Version No.5.8.21	1.1 POS Software C	A xxxx-xx	
Menu and Table Mgnt	Menu Visual Mgnt	Menu Mgnt	Forced Modifier Mgnt	Modifier Mgnt		
Setup	Table Mgnt	Category Mgnt	Liquor Combo Mgnt			
Inventory Mgnt D View Reports						
E Advertizing Mgnt and New Biz Model						
Head Office Menus						
ECommerce Mgnt						
Return						

A. Menu and table management

Menu and table management allows you to create and edit Categories and menu items sold in your store. It also allows you to set up prices for the items. You may also manage table diagram.



a. Menu visual management. Menu visual management allows you to create categories and menus sold in a store. All the items sold must be created from Menu and Visual Management initially.



- 1. Category Name. Enter category names to be created.
- 2. Category buttons. You may create category using any buttons.
- User or Move From drop down menu to move current category.
 To Move Category, Press new button then select category from drop down menu and Press enable button.
- 4. Press Enable button to enable category created or import category.
- 5. Next button. Press next button to go to next page in case you run out of buttons in current page.
- 6. Menu item buttons. Create menu items in this section. You may create any menu in any button.
- 7. Next button. Press next button to go to next page.
- 8. Return. Press return button to exit to main screen
- 9. New Menu. Chose any button in 6, and Press new menu to create new menu item button.

CybernetSystem Mod. No. Cybernet POS Software Version No.5.8.27.1 CA xxxx-xx	
Menu Edit	
Main Forced Modifier Menu Materials Others	Return
Menu Cade 00017 Menu Name Type New Manu Name Second Language Edit Menu Name Menu Category Select Category Menu Category Select Category Price 0.00 Bifferent prices per size? Price Size Nm Size Price 0.00 0.00 Price Options Price pri	ni - nu - nu - nu - nu - - - - - -
Tax Print At Print Print Printity > TAX > > > Tax > > Tax Included > > TimeBase Service Time Base(min) 0 Barcode > >	e S
	Menu Edit Main Forced Modifier Menu Materials Others Menu Code 00017 Edit Menu Name Menu Name Type New Manu Name Edit Menu Name Second Language Menu Category Select Category Menu Category Select Category Category Price 0.00 Edit Menu Price 0.00 Price Size Menus Options Price prompt Size Nm Size Price 0.00 0.00 0.00 0.00 Onto Tax Tax4 Print At Tight Taxielined High Medium High High

- Enter Menu Name by pressing Edit menu name button.
- Enter Price by pressing edit menu price
- If there is different price for different sizes, then check the box in 'has different prices per size?' then enter size names and prices.
- Check the box in option for appropriate options.
- Check the box in Tax to apply tax to the item.
- Press save to save the item or delete to delete the item from the menu list.
- 10. Edit menu. Press menu item and press edit menu to change the value of the menu items.
- 11. Move menu. Press menu item and press move menu to change location of the menu item.
- 12. Change color. Chose menu item and press change color to change the color design of the menu button.
- 13. To default color. Chose menu item button and press to default color button to reset button color setting.
- 14. Assign function. Press assign function to assign special function to a button.
- 15. Remove from TS. Press remove from TS to remove menu button from the list.
- b. Menu management. Press menu management to enter menu item editor. In this editor, you may change the value of the menu items.

All	u See	irch		Offic		unt Refresh										Return	
	A	ID	Name	TSCategory	Index	Price	Lunch	Dinner	Take	Kitch	Bar	Popu	TI	T2	тз	•	_
1	Г	00008	CHIPS	YOGURT	12	0.99			0.00		N	N	Y	N	N		Edit Men
2	Г	00009	BAGEL	YOGURT	13	1.59	0.00	0.00	0.00	Y	N	N	Y	N	N		
3	Г	00010	SODA	YOGURT	14	1.00	0.00	0.00	0.00	Y	N	N	Y	N	N		
4	Г	00011	WAFFLE	YOGURT	5	0.55	0.00	0.00	0.00	Y	N	N	Y	N	N		
5	Г	00012	WATER	YOGURT	3	1.00	0.00	0.00	0.00	Y	N	N	Y	N	N		
6	г	00013	ICED COFFEE	YOGURT	6	0.00	0.00	0.00	0.00	Y	N	N	Y	N	N		
7	Г	00014	CUP DEDUCTION	YOGURT	15	0.00	0.00	0.00	0.00	Y	N	N	N	N	N		
8	Г	00015	HOT COFFEE	SNACK	4	0.00	0.00	0.00	0.00	Y	N	N	Y	N	N		
9	Г	00016	FROZEN Yogurt	YOGURT	3	0.39	0.00	0.00	0.00	Y	N	N	Y	N	N		
10	Г	00017	test	YOGURT	4	0.00	0.00	0.00	0.00	Y	N	N	۷	N	N		
11																	
12																	
13																	
14																	
15																	
16																	
17																	
18																	
19																	
20																-	

Highlight menu item and press edit menu to edit menu values.

- c. Forced Modifier management. Press Forced modifier management to add special order modifier to food orders.
- d. Modifier Management. Press modifier management to edit modifier category for forced modifier
- e. Table management. Press table management to customize table locations.
- f. Category Management.
- g. Liquor combo management

B. Set up

Office Home	CybernetSystem Mo. Cybernet Restaurant Version No.5.8.21.1 POS Software CA xxxx-xx
Nu and Table Mgnt	a b Menu Permission User Mgnt
🐞 Setup	C d Store Mgnt Station Mgnt
歳 Inventory Mgnt	e
Vie w Reports	Mgnt
vertizing Mgnt Id New Biz Model	
ead Office Menus	
Commerce Mgnt	
Return	

a. Menu Permission. Press this button to setup permission to users.

Aenu Permiss	ion					
Void Order	No Check	Logon	Cashier	Manager	Admin	Retu
Void Menu	No Check	Logon	Cashier	Manager	Admin	
Manager Menu	No Check	Logon	Cashier	Manager	Admin	
Backoffice Menu	No Check	Logon	Cashier	Manager	Admin	
Cashier / Batch	No Check	Logon	Cashier	Manager	Admin	
Open Drawer	No Check	Logon	Cashier	Manager	Admin	
Reopen Order	No Check	Logon	Cashier	Manager	Admin	
Menu change	No Check	Logon	Cashier	Manager	Admin	
Customer	No Check	Logon	Cashier	Manager	Admin	
Gift	No Check	Logon	Cashier	Manager	Setup	

View privilege from left column and check the proper user level to access the function.

b. **User management.** Press User management to enter user/employee management. In user management, you may create edit and assign hourly salary and may even summarize salary detail for pay check.

er	Emplo	yee Mo	ant				F 0
All	FROM 09/01, 20		TO 08/31, 20	ew Us		resh	5 9 ADMIN OWNER 6 Edit 7 Timesheet 8 Permission
9/0	lase Dat 1/09	_ (Change ase Date	Off Prir	ice nter	Receipt Printer	Name OWNER Password •
ł	Card No	ID	Name	Hours	Wage	Amt	Phone No. () -
1	10012612	ADMIN	OWNER	0	0.00	0.00	Cellular () -
2							Address
3		SUM=		0.0		0.00	City
4							State/Zip Joined Date 060220
5							Birth Date // (mm/dd/yy)
6							
7							1 (*)
8							Hour Salary \$0.00
9							
10							
11							10 11
12							Save Delete
13							

1. New User. Press new user button to create new user (employee).

User Searc	new User			Return
Personal Action of Concession, Name	ustomer Registration			
FI	New	Employee	Return	A
2ay Bas D9/01/ 1 11 2 3 4	User ID Name Card No. () - Cellular () - Address City State/Zip	User Peed (swipe the card)		
5 6 7 8 9 10 11	Birth Date // / Comment Hour Salary \$0.00	(mew/dd/yy) Save		

Enter information and press save to add new user (employee) to the database.

*You may also highlight from the user window and edit the current user from Edit tab and save or delete.

- 2. Chose date range to view users. Press Refresh to update the list.
- 3. When you issue paycheck, press change base date and enter issuing date. This will reset salary amount to zero.
- 4. View user information.
- 5. View current user info by its privilege and user name.
- 6. Edit tab. You may update and edit user or delete user from database.
- 7. Time sheet tab. You may view and print timesheet for user in time sheet tab.
- 8. Permission tab. You may assign permission privilege from permission tab. Check the appropriate user privilege box and press save.

g 5	5 9 / Emplo							
	er Sear				1			1990 - 14
All			n	ew Us	er			Return
	FROM 03/17, 20	18 -	TO 08/25, 20	09 🚽	D - 4	resh	Edit Timesheet Permission	
]]		Rei	resn		
	ase Dat	e (Change	Offi	ice	Receipt	Cashier Allowed	
J3/1	7/08	Ba	ase Date	Prin	nter	Printer	Manager Allowed	
	Card No	ID	Name	Hours	Wage	Amt	☐ Admin Allowed	
1	10012612	ADMIN	PRESIDENT	0	0.00	0.00		
2								
3		SUM=		0.0		0.00		
4								
5								
6								
7								
8			_					
9 10								
10								
12							Save	
13								
14								

You may check one or more privilege role to a user.

- 9. Press Return to exit to setup screen.
- 10. Save. Press Save key to save any changes made.
- 11. Delete. Press delete to delete user.

c. Store management. Press store management to enter store management page. In store management you may change store settings, store policy, tax rates, payment policy, reward card rate as well as the discount rate.

	Tax	Payment	Receipt	Policy	Point and gift	Discount	Ret
Store ID Store Name Phone Address1 City State ZIP Cashier Start Mor	Santa Fe Sp Ca 90670	y View Ave # prings	Lunch Happy Happy	Start at End at / Hour Start at / Hour End at · Start at	11 00 15 00 16 00 17 00 15 00		

General management

Enter store information, Cashier start money amount and store hours and press update to save.

Tax management

General	Гах	Payment	Receipt	Policy	Point and gift	Discount	Ret
Tax1 Rate(%)/Name Tax2 Rate(%)/Name Tax3 Rate(%)/Name	0	Tax	☐ Tax2 applied t	o subtotal + tax1			
🗂 Ontario Tax Style		0.00					

Enter Tax rate and tax name and press update to save.

e Management	Cyberne	tSystem Mo. Cybe	rnet Restaurant Ve	ersion No.5.8.21.1	POS Software CA xx	XX-XX	
General	Tax	Payment	Receipt	Policy	Point and gift	Discount	Retu
🔽 Cash Accepte	ed			✓ Payment Inte	grated		
Credit Card A	-						
VISA	MASTER	_		Foreign curren	-	_	
		R			ncy name : Canada		
☐ DINERS	□ JCB			Foreign curre	ncy rate : 0	/Base Dollar	
🗆 Debit Accepte	ed						
Check Accept	ted						
Gift Accepted							
Rewards Acc	epted						
☑ Others Accep	ted						

Check appropriate payment received from the store and press update. *for credit card integration mode (receiving credit card from the pos) check box for payment integrated option.

	Tax	Pay	/ment Re	eceipt	Policy	Point and gift	Discount	Return
	Header	s	uggested Tip		Marketing			
	1st Line(Bold)	🔽 Used	Cyber Restaurant					
	2nd Line(Bold)	🗆 Used						
3rd Line IV Used 4th Line IV Used			14515 Valley View					
	5Th Line	i≫ Used I⊽ Used	Santa Fe Springs Tel: (213) 291-8600		_			
			1.01.4.07.0000					
	Pole Display Line1							
	Pole Display Line2	Thank y	ou for coming					

Enter Header information that shows on the receipt.

	nent	Cybernet	System Mo. Cybe	ernet Restaurant \	/ersion No.5.8.21.1	POS Software CA x	2002-202	_
General	Τε	x	Payment	Receipt	Policy	Point and gift	Discount	Retu
	Header	Υ	Suggested	Tip	Marketing			
1	st Line	I Used	Thank you for a	:omina!!				
2	nd Line	🔽 Used	Please come a	-				
3	rd Line	□ Used						
4	th Line	🗆 Used						
5	th Line	∏ Used						
F	ole Display Li	ne1		_				
	Pole Display Lin Pole Display Lin		hank you for comi	ing				
			'hank you for comi	ing				
			Thank you for com	ing				

Enter Footnote you wish to show at the bottom of the receipt

Point and gift

Marketing

Fig 65

tore Management CybernetSystem Mod. No. Cybernet POS Software Version No.5.8.27.1 CA xxxx-xx														
General	Tax	Payment	Receipt	Po	licy	Point and gift			ft	Discount			Return	
Point Card			Complex Poir											
Point card	d used		Complex		ed									
Point Ra	te	10	Point Rate											
	Amt for Point	5	Cash	A 10 %	B 20 %	C 30	%	D 40	%	E 50	%			
Minimum	Amt for Rewards	5	Credit	5 %	0 %	0	%	0	%	0	%			
Gift Card			Debit	5 %	0 %	0	%	0	%	0	%			
C Automatic	c Gift card discount	used	Others	0 %	0 %	0	%	0	%	0	%			
Discount	Rate	10	🔽 Automat	ic grade o	change us	sed								
			Customer	Grade Na	ame and l	Limit –								
					Name	,		_	Lim	it				
			Grade A	A				10.	00					
Dealer Card			Grade E	в				100	0.00					
🔽 Dealer ca			Grade (c C			[200	0.00					
Dealer P	late	10	Grade [) D			Ī	300	0.00		1			
			Grade E	E				400	0.00					
			Update											

Check appropriate box to enable options.

- Point card . check on the point card used box to use membership card function. Enter point rate to determine the percentage of reward to be given to the customer. Enter minimum amount of purchase to receive point and minimum point amount to use the rewards.
- Check automatic Gift card discount used to give discount for gift card sales. Enter discount rate.
- Check Dealer card used check box to enable dealer card option. Enter dealer rate.
- Check complex point used box to use point system which upgrades membership status along with discount rate by the amounts purchased.
- Check automatic grade change used box to upgrade membership grade automatically.

Discount rate

Fig 66

Store Manageme	ent Cybe	ernetSystem Mo. Cybi	ernet Restaurant Ve	ersion No.5.8.21.1	POS Software CA xx	xx-xx	
General	Тах	Payment	Receipt	Policy	Point and gift	Discount	Return
Fast disco	unt rate :	10 %					
Discou	nt Rate 1	10 %					
Discou	nt Rate 2	15 %					
Discou	nt Rate 3	20 %					
Discou	nt Rate 4	0 %					
Discou	nt Rate 5	40 %					
Discou	nt Rate 6	50 %					
			Update				

Press discount tab to change Fast discount rate used in sales screen. You may also enter customized discount rates used in sales screen.

C. Inventory Management.

In inventory management, you may setup so that you can manage store inventories.

D. View Reports

In View reports, you may view store sales by various categoris.

E. Advertising management and New Business model

In advertising management and new biz model, you may load video ad designs and other advertisement contents *

F. Head office menus

Head office menu allows you to control several different remote locations from main office. *

G. E commerce management

E commerce management allows you to use functions related to E commerce business.*

H. Return. Press return to exit to main screen.

*Please contact Cybernet System USA, Inc and consult with customer rep or Technical support to set up these functions.

Troubleshooting

Credit card payment is not functioning properly.

You must have credit card merchant service and pc charge software set up in you pos system in order to use integrated credit card payment. Please contact Cybernet System USA, Inc to set up your account.

If you already have merchant account set up, please make sure your pc charge software is up and running in desktop. If your pc charge is not running in the desktop, please double click pc charge icon on the desktop, minimize it and run Cybernet Restaurant program again.

Cashier is not closing.

You must finish all transactions before you can successfully close batch. Please refer to "View Saved TR" in Page 17.

Batch is not closing.

You must finish all transactions before you can successfully close batch. Please refer to "View Saved TR" in Page 17.

Can't delete item or cancel order.

If you reopen or recall saved transactions, you can't delete or cancel order. You must void order or void menu. In order to void menu, you must have manager privilege. Please refer to "View Saved TR" in Page 17.

Membership card is not reading through the magnetic reader.

If the membership card or gift card is not read properly through magnetic reader, please try swiping card from bottom to top. Should this not resolve problem, please enter the card number manually. Only last 8 digits are required when punching in the number manually.